

Responsibilities and Expectations of NHHA Board Members
Approved by NHHA Board of Trustees
Date

Profile of the NHHA Board of Trustees:

The NHHA Board of Trustees is the policy-making body for the New Hampshire Hospital Association and has the authority for most decisions, activities and functions of the Association. The Board consists of 16 members, including a Chair, Vice Chair, immediate past Chair, Secretary Treasurer, the President as ex-officio with vote, the AHA RPB Delegate and ten other members elected at large. In addition to the responsibilities of the Board as a whole, the NHHA has expectations of individual members of the Board related to Board meetings and activities as well as to their leadership role in the Association.

Responsibilities of the NHHA Board of Trustees:

The Board is responsible for the strategic direction of public policy as well as the strategic direction for the NHHA as an organization—its membership, governance structure and staff leadership.

The Board focuses on the broader policy, socio-economic and health issues affecting the field, looking beyond the interests of individual organizations and institutions. The Board is continually challenged to stay ahead of the members and, through its actions and decisions, guide the field.

The Board has authority over NHHA policy and reaches decisions after consideration of all member perspectives.

The Board is accountable to the membership for the appropriate use of resources by the Association, including dues, budget and investments. The Board has charge of the property of the Association and the authority to control and manage the affairs and funds of the Association. The Board delegates much of the work associated with this responsibility to the Executive Committee, or others as appropriate, while retaining overall responsibility and accountability.

The Board provides counsel and advice to staff in the development of policy and advocacy strategy.

The Board is ultimately responsible for evaluation of CEO performance and for providing feedback on the CEO's performance to members of the Executive Committee and to the CEO.

The Board is responsible for regular evaluation of its own processes and structure and for making appropriate changes and corrections.

Responsibilities of NHHA Board Members:

Focus on the best interests of the entire Association and the membership at large, recognizing that each Board member's constituency is the same—the NHHA member.

File a conflict of interest statement on an annual basis. If conflicts of interest arise between the Board members' personal interests and his or her obligations to act in the best interest of the Association as a whole, the Board member shall disclose the interests and refrain from voting on the affected issue(s).

In the instance of a Board member's disagreement with NHHA policy becomes public, the Board member is expected to advise the NHHA President in advance of a public disclosure.

Identify issues of importance to the Association, and contact the Chairman or President to have those issues added to the Board's agenda.

Provide feedback and assistance to the President in support of their role in effective representation of the membership.

Serve as a visible spokesman and advocate for NHHA's vision, mission and policy positions.

Actively participate in grassroots lobbying of NHHA's policy positions with legislators, regulators and the public.

Attend all Board meetings and actively participate in other member committees and groups.