

FLORIDA HOSPITAL ASSOCIATION, INC.

DISCLOSURE STATEMENT
CONFLICT OF INTEREST POLICY
AND CODE OF CONDUCT

I, _____, acknowledge that in carrying out my duties as a Trustee of the Florida Hospitals Association (FHA), I am charged with a fiduciary trust with respect to the Association. Accordingly, I acknowledge my responsibility to comply with the requirements and conditions described in the attached Conflict of Interest Policy and Code of Conduct.

I acknowledge that I have received, read, understand, and agree to comply with all aspects of the Conflict of Interest Policy and Code of Conduct listed below.

Name

Signature

Date _____

TRUSTEE CONFLICT OF INTEREST POLICY AND CODE OF CONDUCT

1. **Contractual Conflict.** Any Trustee having an interest in a contract or other transaction presented to the Board of Trustees or any Board committee for deliberation, authorization, approval, or ratification shall disclose such interest to the Board or committee prior to its consideration of such contract or transaction and shall not make any motion, offer a second, or vote on the matter, nor attempt to influence the decision of the Board or committee. Such interested Trustee shall leave the room during the discussion and action on the matter, but shall be available to respond to questions from the Board or committee regarding the matter under consideration.
2. **Voting.** Where one or more Trustees abstains from voting on a contract or other transaction under subsection (1), the contract or other transaction may be authorized, approved, or ratified by the majority vote of the disinterested Trustees.
3. **Honesty.** Trustees are expected to be honest and forthright and to maintain the highest ethical standards.

4. **Compliance with Laws.** In carrying out their duties on behalf of FHA, Trustees must comply with all applicable federal, state, and local laws, rules, and regulations. Examples of laws that may govern their conduct include antitrust laws, laws governing lobbying, employment laws governing discrimination and sexual harassment, and laws that govern the privacy of healthcare information.
5. **Confidential Information.** Trustees must maintain the confidentiality of information entrusted to them by FHA, except when disclosure is authorized or legally mandated. Trustees must make all reasonable efforts to safeguard such confidential information that is in their possession against inadvertent disclosure.
6. **Preservation of Association Assets.** Trustees are expected to preserve and protect FHA's assets by making prudent and effective use of FHA resources.
7. **Reporting Violations or Suspected Violations.** Trustees are expected to report any violation or suspected violation of this Code, other FHA policies, or legal requirements to FHA's President, General Counsel, or Chief Financial Officer.