



## **CRITERIA FOR CHA BOARD MEMBERSHIP AND OFFICERS**

### **Introduction**

The Colorado Hospital Association Board of Trustees has developed the following criteria for CHA Board membership and officers. These criteria are presented as guidelines to assist members who recommend candidates or self-nominate for the Committee on Nomination's consideration. Criteria such as these help candidates themselves evaluate their qualifications for office. While the Committee will not be rigid in adhering to these criteria, they do represent professional and personal characteristics that are desirable and preferable for all candidates.

### **Criteria for Board Membership**

Selection to the CHA Board of Trustees is in recognition of leadership ability and professional competence. It is also a demanding position that will take a portion of the Board member's time and attention from his/her institution. In addition to the personal and professional characteristics and activities outlined below, it is essential that each Board member and officer be willing to commit the time required to prepare for and participate in board-related meetings and activities. It is equally important that the individual's hospital and its governing board understand the demands of state level leadership and support the Board member in that role.

The mission of the Colorado Hospital Association is to provide advocacy and leadership; foster communication, collaboration and consensus; provide technical assistance and information about emerging tools and trends to improve patient safety, hospital efficiency and effectiveness. Its vision is that all Coloradoans will have access to high quality, affordable health care provided through an appropriately financed, outstanding healthcare delivery system.

The CHA Board seeks to be representative of the full diversity of the CHA membership. However, it is critical for each Board member to be able to put the interests and goals of their individual institution or system aside when considering issues that impact all CHA members. In their Board role, all members of the CHA Board of Trustees are expected to understand and represent the vision, mission and goals of the Association rather than the interests of any one institution or constituency group.

The different types of hospitals and health systems that make up the membership of the Association should be represented on the Board of Trustees. To the extent possible, the makeup of the Board should reflect a balance of institutional members, including characteristics such as size, ownership, function and location.

### Professional/Personal Activities

- Demonstrated leadership in CHA activities
- Active participation in and recognized contributions to CHA committees, task forces, councils, etc.
- Demonstrated support of CHA programs and efforts, including, the CHA Political Action Committee and the American Hospital Association Political Action Committee
- Participating in professional and personal development activities, such as those offered by ACHE, HFMA, AHA, CHA, etc.
- Participating in local community organizations
- Active involvement in health care advocacy activities on the local, state and federal levels
- Support and commitment of hospital governing board

### Personal Characteristics

- Demonstrated leadership capability
- Intelligent
- Objective
- Consensus builder
- Experienced
- Approachable
- Stable occupational environment
- High ethical standards
- Strong interest in public policy discussion and debate
- Active participant and contributor to discussions
- Ability to represent the goals and objectives of the entire hospital community ahead of individual hospital's goals and objectives
- Willingness to devote time needed to prepare for and participate in board-related activities and meetings.

## Duties and Responsibilities

- Each Board member is responsible for regular attendance at Board and Council Meetings.
- Each Board member is responsible to act on behalf of and in the best interest of the Association and its members. Each Board member shall act in a professional manner showing respect for all members of the Board.
- Each Board member shall declare annually any conflict of interest on issues being addressed by the Board and has the responsibility to report any actual, potential or perceived conflict to the Chairman of the Board and/or the President of the Association before such issues are addressed, as set forth more fully in the Conflict of Interest Policy of the Corporation.
- Each Board member has a responsibility to share with the President and/or Board Chairman any comments received from other Association members, legislators, or others about the performance, value, positions and relationships of the Association.
- Each Board member, as an Association healthcare leader, is encouraged to support and participate in Association services and programs unless otherwise precluded from doing so by his or her own Board or corporate office.

## Criteria for Officers

In addition to meeting all of the criteria listed for general Board membership, officers should also meet the following criteria:

### Professional/Personal Activities

- Current or recent membership on the Board of Trustees
- Chairmanship of association committees and task forces
- Active participation/contributor to Board discussions
- Demonstrated willingness and ability to articulate and advocate the Association's objectives and vision

### Personal Characteristics

- Recognized leadership ability
- Visionary
- Statesmanlike
- Viewed as open to all constituencies without regard to geographical or institutional interests
- Diplomatic

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