

Washington State Hospital Association Dues Policy

The association is a membership organization that is supported by Washington health care organizations. There are two classes of membership; institutional and personal. The institutional dues have several categories of membership as outlined in the By-Laws. The By-Laws will govern membership classes, qualifications, resignations, expulsions, and reinstatements.

Dues

The association dues are based on a dues structure that is approved by the Finance and Audit Committee and Board of Trustees.

The dues are billed at the beginning of December for the next year. All dues are expected to be paid within sixty days of the billing. Exceptions to the sixty day payment date may be granted on an individual basis to a payment schedule to assist the member in paying the dues. All payments must be received before the end of the year.

New Members

New members must submit an application with the appropriate dues payment. The application will be submitted to the Executive Committee for approval at the next regularly scheduled meeting. The check will not be deposited until the member has been approved.

Newly opened Type I member dues are established for the first year at the minimum for Type I members and then adjusted over the next two years until the member is paying the full dues based on the dues structure. Other new members pay the dues based on the current dues structure.

Abatement of Dues

Abatement of dues may be granted due to cash flow problems or if the member is in imminent danger of closing. The first year of such a request, the president has the authority to adjust dues as he/she deems appropriate, in the interests of maintaining the hospitals membership in WSHA. After one year, the following process applies:

Urban members that are seeking abatement of dues must submit a written request. This request will be reviewed by the Finance and Audit Committee which will forward its recommendation to the Executive Committee for final approval or disapproval.

Rural members that are seeking abatement of dues must submit a written request. This request will be reviewed by the Rural Committee with a recommendation for action by the Finance and Audit Committee. Rural members must demonstrate that there is a cash flow problem or that it is in imminent danger of closing.

In the case of cash flow problems the member would have to prove its cash flow problem but not measured against a WSHA standard and it must lay out a clear 24-month (or less) survival plan.

In the case of imminent danger of closing the member would have to prove its imminent danger of closing but not measured against a WSHA standard and it must lay out a clear 24-month (or less) survival plan.

Policy Review

The Director of Financial Operations will be responsible for regularly reviewing and recommending amendments to the President with the exception of the dues structure. The President will recommend the amended policy to the Finance and Audit Committee for approval and the Committee will recommend the amended policy to the Executive Committee for adoption with notification to the Board of Trustees.

Formula

Dues are evaluated annually. For FY 2012, \$1 is charged in dues per \$1,000 on the first \$67,600,000 in operating expense as reported to the Washington State Department of Health, \$0.50 in dues are assessed per \$1,000 for the next \$101,400,000 in operating expense, and \$0.35 per \$1,000 in dues are charged over \$169,000,000 in operating expense. Hospitals which are part of a formal system are calculated as a total.

A cap of a 5% increase in dues is routinely utilized. A floor is not employed.

Adopted by the Finance Committee, September 17, 2004
Revision adopted by the Executive Committee, April 9, 2009