

south carolina hospital association
board manual



about scha

The South Carolina Hospital Association is a private, not-for-profit organization made up of some 100 member hospitals and health systems and about 900 personal members associated with our institutional members. The South Carolina Hospital Association was created in 1921 to serve as the collective voice of the state's hospital community. The Association is proud to be a part of the state's hospital industry, adding value to hospitals' efforts to care for the people of South Carolina. By helping to keep South Carolina's hospitals healthy, we are helping to keep our state healthy.

Our Mission

SCHA's mission is to support its member hospitals in creating a world-class health care delivery system for the people of South Carolina by fostering high quality patient care and serving as effective advocates for the hospital community.

Our Vision

South Carolina's hospitals will be national leaders in improving the quality and safety of patient care, and SCHA will be a national leader in advocacy.

Our Credo

We are stronger together than apart.

scha standards of behavior

In the spring of 2012, a diverse team of South Carolina Hospital Association employees developed the following Standards of Behavior based on SCHA's five core values: excellence, accountability, teamwork, professionalism and integrity. These standards define the behaviors that our members and the entire SCHA community can expect from all SCHA employees. The South Carolina Hospital Association's Standards of Behavior align our actions and attitudes with our mission, vision and values. These standards are employee-driven, leadership-supported guidelines that help us ensure a positive work environment.

Excellence

Excellence begins with a commitment to the highest standards of behavior. Each of us is responsible for SCHA's success and makes an ongoing pledge to abide by our values of excellence, accountability, teamwork, professionalism and integrity.

- Treat every person as if he or she is the most important individual in our organization
- Welcome others to my meeting area with eye contact, a smile and a friendly greeting
- Show others that I value their time by starting and ending meetings on time
- Respond to others in a timely manner
- Thank members for trusting SCHA to serve them and meet their needs

Accountability

Accountability describes our responsibility to own and learn from our failures and to celebrate our successes.

- Be prompt and prepared for work and bring a positive attitude
- Take responsibility for making sure that my words, actions, behaviors and decisions reflect positively on SCHA, my coworkers and the rest of the SCHA community

- Strive to exceed expectations in order to provide consistency in quality of service
- Respect and protect any confidential information received from within the SCHA community, patients, and other sources
- Realize that attitudes, words, vocal tone and volume, body language, facial expressions, and actions have tremendous power and use this information to influence positive interactions and outcomes
- Hold myself and others accountable to the values of SCHA

Teamwork

Teamwork describes how we all work together with courtesy, respect, communication, cooperation, and support toward common goals.

- Be proactive in identifying opportunities and solutions for organizational growth and improvement
- Recognizing that we all face challenges at work, commit to helping others succeed
- Ask my teammate(s) for assistance when I am overloaded and need their help
- Request information and follow through with my commitments in a timely fashion
- Serve as a resource to my team and other departments as needed



- Be accountable for information discussed during staff meetings
- Consider the impact of my work on my team and on other teams, and share relevant information as appropriate
- Recognize teams and individuals when they demonstrate outstanding performance or behavior

Professionalism

Professionalism is about how you represent yourself, the value you place on yourself and others, and how you apply your knowledge and skills.

- Treat everyone in the SCHA community with sensitivity to diversity in culture, age, gender, disability, social and economic status, sexual orientation, and other personal characteristics without discrimination, bias or harassment
- Know and abide by SCHA's dress code policy
- Wear my name badge in any environment in which I need to be identified as an SCHA employee
- Be a constant learner and share learning opportunities
- Interact with members of the SCHA community in a helpful and supportive fashion with respect and recognition of the roles played by each individual

- Address my issues and concerns timely, directly and professionally with the person who can solve the problem
- Strive to maximize SCHA brand deposits and minimize brand withdrawals

Integrity

Integrity is the foundation for everything we do. Integrity and character build trust, and integrity is the basis of leadership and interpersonal relationships. It is doing the right thing even when no one is watching.

- Be accountable for my actions
- Be honest and reliable
- Have the courage and discipline to do the right thing
- Set a good example
- Apologize for problems or inconveniences and initiate actions to resolve them
- Comply with all applicable laws, regulations and organizational policies
- Be a good steward of our personnel, financial and material resources

goals & objectives



finance

- To strengthen and enhance the financial viability of SCHA

1

GOAL: IMPROVE THE FINANCIAL HEALTH OF SCHA

- Meet 2015 budget
- Receive unqualified and timely audit

people

- To hire, develop, and retain SCHA's greatest asset

1

GOAL: HIRE, DEVELOP, AND RETAIN GREAT PEOPLE

- Participate in 2015 Best Places to Work in Healthcare survey and identify opportunities for improvement
- Continue to expand the human resources function and scope of responsibilities
- Continue to improve the health of SCHA employees

2

PREPARE SCHA LEADERSHIP FOR SUCCESSION AT THE BOARD, CEO, AND SENIOR EXECUTIVE LEVEL

- Continue formal program to develop executive leadership

customer service

- To improve the service delivery and reimbursement environment for hospitals
- To improve member satisfaction

1 GOAL: PROVIDE TOOLS, RESOURCES, AND TRAINING TO ASSIST HOSPITALS IN IMPROVING QUALITY AND SAFETY OF CARE

- Expand high reliability concepts to support safety across the hospital, including employees and guests
- Continue to support hospital data requests and analytics, related to quality improvement projects
- Actively increase and sustain engagement in quality improvement initiatives
- Actively support hospitals to improve communication, transparency, and a culture of safety

2 GOAL: PROTECT & IMPROVE REIMBURSEMENT ENVIRONMENT FOR SC HOSPITALS

- Identify ways SCHA can assist members in using health information technology and data analytics to transform the delivery of care
- Develop strategies to protect and improve hospital reimbursement at state and federal level
- Actively support hospitals in managing difficult, high-cost populations

3 GOAL: PROTECT & IMPROVE REGULATORY ENVIRONMENT FOR SC HOSPITALS

- Continue to protect the Certificate of Need (CON) process
- Review and evaluate all regulations, state and federal, as they relate to hospitals

4 GOAL: WORK WITH STAKEHOLDERS TO DEVELOP STRATEGIES THAT IMPROVE THE HEALTH OF SOUTH CAROLINIANS

- Increase the number of people with health coverage
- Support priorities identified by the SC Health Coordinating Council that are in alignment with SCHA goals
- Support efforts to help reduce the burden of tobacco use and obesity in South Carolina
- Increase the number of organizations focusing on workplace wellness policy design

5 GOAL: PREPARE HOSPITALS FOR MAINTAINING AND DEVELOPING A WORKFORCE ADEQUATE TO MEET THE FUTURE HEALTH CARE NEEDS

- Develop a plan for engaging and developing physician leadership across all current and future partnerships
- Support policy that allows health care professionals to practice to the full extent of their education and training

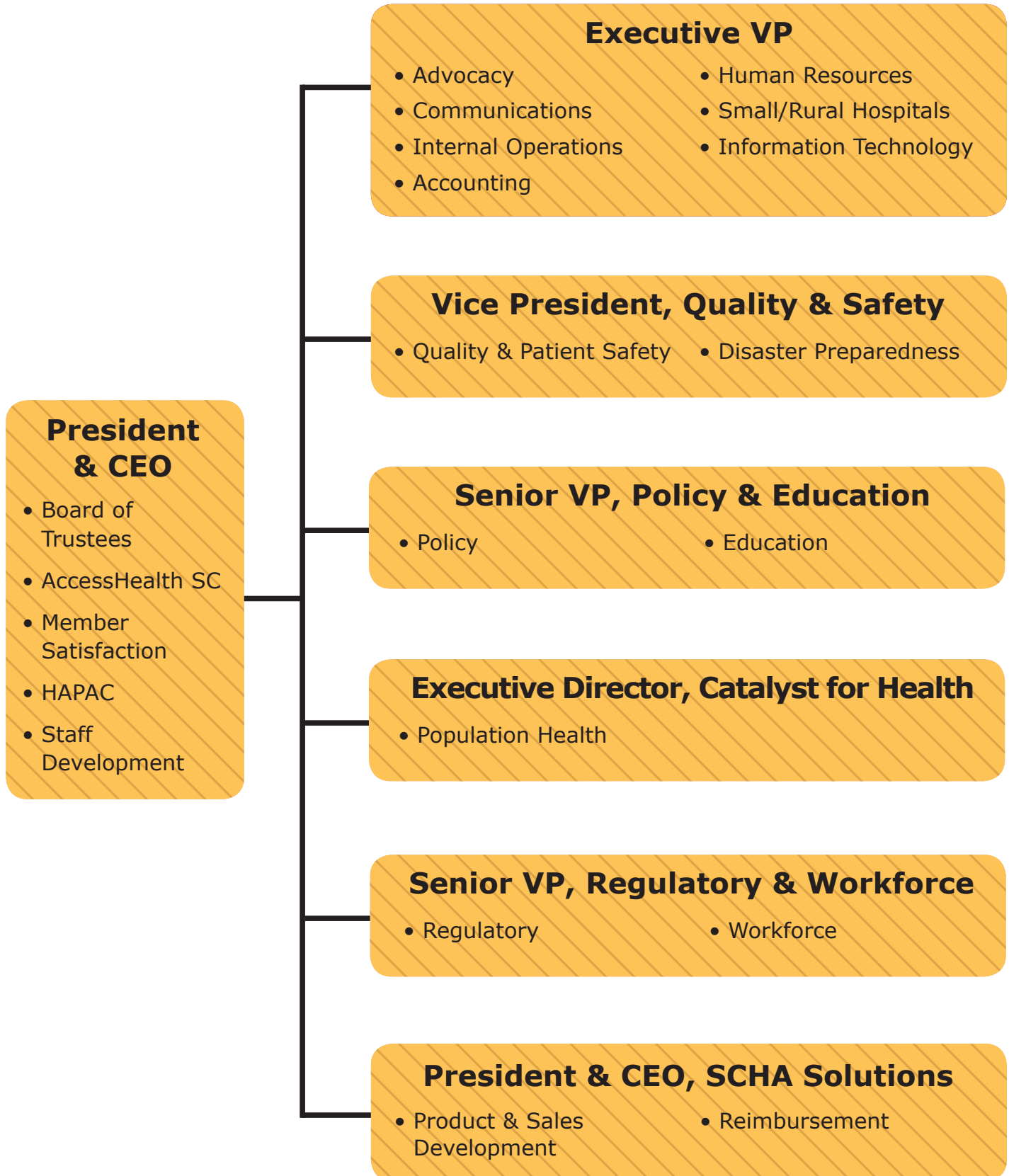
6 GOAL: DEVELOP A STRATEGY TO MAINTAIN HIGH MEMBER SATISFACTION

- Prepare association leadership, programs, and services to anticipate changes in the health care industry
- Encourage engagement of members in all SCHA initiatives

7 GOAL: IMPLEMENT A COMMUNICATIONS STRATEGY TO ENHANCE THE BRAND OF THE STATE'S HOSPITAL INDUSTRY

- Develop and implement a hospital/category brand campaign

scha organization



**Thornton Kirby,
President & CEO**

- Senior Management
- Melanie Whitfield
- Melanie Matney
- Elizabeth Burt (HAPAC)

Allan Stalvey, Executive VP

- Elizabeth Powers
- Schipp Ames
- Tammy Pope
- Elizabeth Burt
- Patti Smoake
- Eva Foussat
- Sara Lamberson
- Barney Osborne
- Michelle Edenfield
- Sandi Lee
- Jaime Garcia
- Stephanie Hudson
- David Spink
- Katrina Peaks
- Diane Paschal
- Carmen Goulet
- Roz Goodwin

Lorri Gibbons, VP, Quality Improvement & Patient Safety

- Karen Reeves
- Lorri Gibbons
- Rosemary Thompson
- Aunyika Moonan
- Laura Cole
- Diana Zona
- Hardy Childers

Dr. Rick Foster, Executive Director, Catalyst for Health

- Ana Gallego

Jim Head, Senior VP, Policy & Education

- Roz Goodwin
- Jen Wright
- Emily O'Sullivan
- Sue Alvarez
- Lara Hewitt
- Erin Watson
- Lucy Marcum
- Suzanne Jordan
- Don Frost
- Melanie Whitfield

Jimmy Walker, Senior VP, Regulatory & Workforce

- Kim Wooten

Tommy Cockrell, President & CEO, SCHA Solutions

- Carmen Goulet
- Sherry Kolb
- Mary Hook
- Janice Berger

i senior staff bios

thornton kirby, fache

president & ceo



Thornton Kirby is President and CEO of the South Carolina Hospital Association. In this role he oversees a wide range of activities on behalf of the state's 92 hospitals, including policy development and legislative advocacy, as well as efforts to improve the quality and safety of patient care.

Under Thornton's leadership the Hospital Association has been nationally recognized for its work to transform health care in South Carolina.

- South Carolina was recognized in 2010 by the US Department of Health & Human Services as one of the fastest improving states when it comes to health care quality.
- In 2012 SCHA received the American Hospital Association's Dick Davidson Quality Milestone Award.
- In 2013 South Carolina's hospitals were recognized yet again for high quality care when they ranked fifth among all states for bonuses earned under Medicare's new Value Based Purchasing program. (Out of 212 major hospital markets in the US, three of the top ten are in South Carolina.)

Thornton is a graduate of the University of Virginia and the USC School of Law. He is a health care attorney and a Fellow in the American College of Healthcare Executives. Thornton speaks frequently on health care topics and serves on a number of state and national boards.

Executive Assistant:

Melanie Whitfield • mwhitfield@scha.org • 803.744.3542

i senior staff bios

allan e. stalvey

executive vice president



Allan Stalvey is executive vice president for the South Carolina Hospital Association (SCHA). He leads the association's advocacy and communications efforts and is responsible for SCHA's organizational and financial management.

Allan's 34 years of government affairs experience began in 1977 with the Medical University of South Carolina in Charleston. In 1982, he left his position there as secretary to the Board of Trustees to become vice president and chief lobbyist for the South Carolina Chamber of Commerce.

He joined Waste Management's subsidiary company, Chem-Nuclear Systems, Columbia, South Carolina, in 1985 and managed the government and public affairs program until 1996, when he was named vice president for state and local government relations for Waste Management and relocated to the company's government affairs office in Washington, D.C. He later became responsible for Waste Management's government affairs program, directing the federal government relations office as well as continuing to manage government relations for the company in all fifty states.

In 2002, he left Washington, D.C. and moved back to Columbia, establishing a legislative consulting service concentrating on the health care field. He became chief lobbyist for SCHA in 2003 and joined the association's staff full-time in 2006.

Allan has a BA from The Citadel and MBA from the University of South Carolina.

Assistant:

Tammy Pope • tpope@scha.org • 803.744.3506

i senior staff bios

James Head, fache

senior vice president, policy & education



James Head grew up in New York before earning a Bachelor of Arts degree from Johns Hopkins University and a Master of Business Administration from the Amos Tuck School at Dartmouth College.

Jim began his career working as a health care consultant in the Washington, D.C. office of Ernst & Whinney before moving to Columbia, SC, in 1979 for what he believed would be a short stint as the South Carolina Hospital Association's vice president of finance. Over the years since, Jim has held a number of positions at SCHA and is currently a senior vice president responsible for overall coordination of activities in the areas of health care policy and education.

Jim is a Fellow of the American College of Healthcare Executives, a certified member of the American Society of Association Executives, and a fellow and past National Board member of the Healthcare Financial Management Association.

Assistant:

Melanie Whitfield • mwhitfield@scha.org • 803.744.3542

i senior staff bios

jim walker

senior vice president



Jim Walker is a senior vice president with the South Carolina Hospital Association (SCHA). His primary issues include: workforce, trauma, health planning, health regulation, and grant development. Jimmy has been at SCHA since 1987. Prior to joining the SCHA staff, he served as associate head master at Heathwood Hall Episcopal School and president of the Palmetto Association of Independent Schools. He received his undergraduate degree from the Rhodes College and masters degree in Education and Health Administration from the University of South Carolina. He currently serves as SCHA representative on the Data Oversight Council, the DHEC Trauma Committee, the Cancer Control Advisory Committee, and Executive Committee of AccessHealth South Carolina. He is on the Board of

the South Carolina Health and Humans Resources Association and the Board of Healthcare Workforce Analysis and Planning.

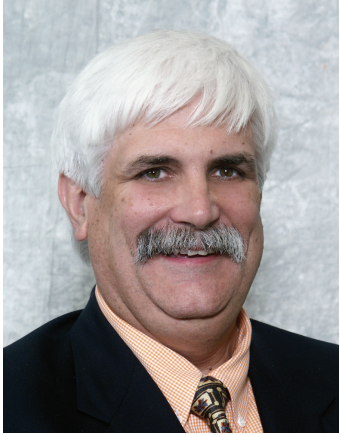
Assistant:

Kim Wooten • kwooten@scha.org • 803.744.3527

i senior staff bios

rick foster, md

executive director, catalyst for health



Rick Foster, MD was the senior vice president for Quality and Patient Safety with the South Carolina Hospital Association (SCHA). He recently assumed the role of Executive Director for Catalyst for Health. He also serves as senior medical advisor for LifePoint, the Organ Procurement Organization for South Carolina. Prior to joining SCHA, Rick served as chief medical officer for Trident Health System in Charleston, S.C. His primary responsibilities include coordination and oversight of quality improvement and patient safety programs and activities for SCHA and its member hospitals.

Rick's previous medical administrative experience includes service as chief executive officer of the Carolina Health Group, a provider network management company that acted as the management arm for three multi-specialty IPA Networks in the Coastal Region of South Carolina; and as the medical director of Companion Healthcare, the HMO subsidiary of Blue Cross Blue Shield of South Carolina.

Rick received his BS from Clemson University and his MD from the Medical University of South Carolina. He completed his residency in Family Medicine at Self Regional Healthcare in Greenwood, S.C., and was in the private practice of family medicine in Surfside Beach and Charleston prior to joining Companion Healthcare.

Rick serves on the American Heart Association Mid-Atlantic Advisory Council. He has previously served on the SCHA Board of Trustees, the Board of Directors of the Trident United Way and Hospice of Charleston, the Board of Visitors for Charleston Southern University, the Board of Trustees of the Charleston Collegiate School, and as the chairman of the S.C. Senior Medical Leadership Council.

Rick is married to Lesa Hart Foster and has four children between the ages of 16 and 30, and two grandsons.

Assistant:

Hardy Childers • hchilders@scha.org • 803.744.6967

i senior staff bios

thomas d. cockrell, ma, fhfma

president and ceo, scha solutions



Tommy Cockrell is employed by the South Carolina Hospital Association (SCHA) as senior vice president, and president and chief executive officer of South Carolina Healthcare Resources (SCHR). SCHR, d/b/a SCHA Solutions, is the for-profit shared services subsidiary of the South Carolina Hospital Association. Prior to joining SCHA in December 1992, Tommy was employed with Kershaw County Memorial Hospital for 21 years, most recently as chief financial officer.

Tommy received a BS in Accounting from the University of South Carolina and a MA in Business from Webster University. Tommy also holds the designation of Fellow (FHFMA) with certifications in Finance, Patient Accounting, and Managed Care by the Healthcare Financial Management Association (HFMA). Tommy also serves as an adjunct faculty member for Webster University and the University of South Carolina.

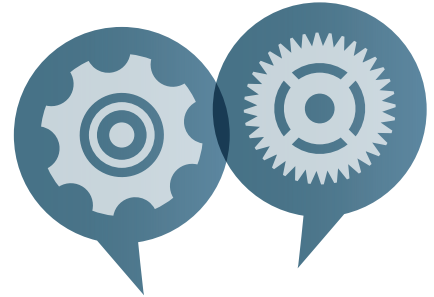
An active member of HFMA, Tommy served the South Carolina Chapter as president in 1988 – 89. In addition to South Carolina chapter activities, Tommy served Region V of HFMA as chapter liaison representative and at the national level as a member of the National Nominating Committee. Tommy and his wife, Ruth, are the parents of Kelley, a certified public accountant and Cory, a graduate of the College of Charleston. Tommy and his family are active members of Antioch Baptist Church. In his spare time, Tommy enjoys all sports, classic cars, and enjoying his three grandchildren.

Assistant:

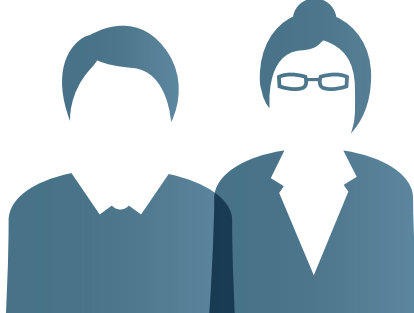
Carmen Goulet • cgoulet@scha.org • 803.744.3504



committees



&



councils



SCHA

SCHA Board Committees

- Executive Committee
- Bylaws Committee
- Nominating Committee
- Operations & Audit Committee

SCHA Councils/Committees

- AccessHealth SC Advisory Panel
- Behavioral Health Council
- Legislative Committee
- Policy Council
- Quality Advisory Council
- Reimbursement Council
- Senior Medical Leadership Council (with SCMA)
- Small & Rural Hospital Council
- Workforce Advisory Council

SCHA Work Groups

- Birth Outcomes Initiative
- CON Workgroup
- Data Management Committee
- Patient Dumping Workgroup
- Perinatal Workgroup
- Price Transparency Task Force

SCHREF

SCHREF Board

**SCHA
Solutions**

SCHA Solutions Board

HAPAC

HAPAC Board

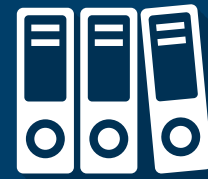


personal membership groups



PMG	Contact	Email Address	Phone
SC Chapter of the American Society for Healthcare Risk Management	Karen Reeves	kreeves@scha.org	803.744.3524
SC Healthcare Human Resources Association	Jimmy Walker	jwalker@scha.org	803.744.3527
SC Organization of Nurse Leaders	Lorri Gibbons	lgibbons@scha.org	803.744.3549
SC Society for Healthcare Emergency Management	Kim Wooten	kwooten@scha.org	803.744.3527
SC Society for Hospital Fund Development	Jimmy Walker	jwalker@scha.org	803.744.3527
SC Healthcare Recruiters Network	Jimmy Walker	jwalker@scha.org	803.744.3527
SCHA Chaplains' Society	Karen Reeves	kreeves@scha.org	803.744.3524
SC Society of Hospital Directors of Volunteer Services	Erin Watson	ewatson@scha.org	803.744.3512
SC Society of Hospital Engineers	Kim Wooten	kwooten@scha.org	803.744.3527
SC Society of Hospital Materials Management	Tommy Cockrell	tcockrell@scha.org	803.744.3527
Society of Managed Care Professionals	Jim Head	jhead@scha.org	803.744.3507
SC Association of Hospital Auxiliaries	Erin Watson	ewatson@scha.org	803.744.3512
SC Executive Assistants in Healthcare	Melanie Whitfield	mwhitfield@scha.org	803.744.3542

reference guide



<u>Hospital/System</u>	<u>Address</u>	<u>Phone</u>	<u>Administrator/CEO</u>	<u>Beds</u>
Abbeville Area Medical Center	420 Thomson Circle, Abbeville, 29620	864.366.5011	Richard D. Osmus	25
Aiken Regional Medical Centers	302 University Pkwy, Aiken, 29801-2792	803.641.5000	Carlos Milanes	230
Allendale County Hospital	Hwy 278 West, Fairfax, 29827-0218	803.632.3311	Lari Gooding, MBA	25
AnMed Health	800 North Fant St, Anderson, 29621	864.512.1000	William T. Manson, III, FACHE	
AnMed Health Medical Center	800 N Fant St, Anderson, 29621-5708	864.512.1000	William T. Manson, III, FACHE	461
AnMed Health Rehabilitation Hospital	1 Spring Back Way, Anderson, 29621-2676	864.716.2600	Michele M. Skripps, RN,CCM	45
AnMed Health Women's and Children's Hospital	2000 East Greenville St, Anderson, 29621-1580	864.512.1000	William T. Manson, III, FACHE	72
Baptist Easley Hospital	200 Fleetwood Dr, Easley, 29640	864.442.7200	Michael Batchelor	109
Beaufort Memorial Hospital	955 Ribaut Rd, Beaufort, 29902-5454	843.522.5200	Richard K. Toomey, DHA,FACHE	197
Bon Secours St Francis Health System, Inc	1 St Francis Dr, Greenville, 29601	864.255.1000	Mark S. Nantz, FACHE	
Bon Secours St Francis Hospital	2095 Henry Tecklenburg Dr, Charleston, 29414-5734	843.402.1000	Allen P. Carroll	204
Cannon Memorial Hospital	123 WG Acker Dr, Pickens, 29671-0188	864.878.4791	Norman G. Rentz	55
Carolina Pines Regional Medical Center	1304 W Bob Newsom Hwy, Hartsville, 29550-4170	843.339.2100	J. Timothy Browne, FACHE	116
Carolinas Hospital System	PO Box 100550, Florence, 29501-0550	843.674.5000	Darcy Craven	
Carolinas Hospital System - Florence	805 Pamplico Hwy, Florence, 29501-0550	843.674.5000	Darcy Craven	310
Carolinas Hospital System-Marion	2829 E Hwy 76, Mullins, 29754-6035	843.431.2000	Ronnie Daves	124
Chester Regional Medical Center	One Medical Park Dr, Chester, 29706-9776	803.581.3151	Page Vaughan	82
Chesterfield General Hospital	711 Chesterfield Hwy, Cheraw, 29520-7002	843.537.7881	Jeff Reece, RN,MSN,MBA	59
Clarendon Memorial Hospital	10 E Hospital St, Manning, 29102-0550	803.435.8463	Richard Stokes, FHFMA,CPA	81
Coastal Carolina Hospital	1000 Medical Center Dr, Hardeeville, 29927	843.784.8000	Bradley Talbert, FACHE	41
Colleton Medical Center	501 Robertson Blvd, Walterboro, 29488-5714	843.782.2000	Bradley M. Griffin	135
Conway Medical Center	300 Singleton Ridge Rd, Conway, 29526-0829	843.347.7111	Philip A. Clayton	210
East Cooper Medical Center	2000 Hospital Dr, Mount Pleasant, 29464	843.881.0100	Jason Alexander, FACHE	130
Edgefield County Hospital	300 Ridge Medical Plaza, Edgefield, 29824-0590	803.637.3174		25
Fairfield Memorial Hospital	PO Box 620, Winnsboro, 29180-0620	803.635.5548	Michael Williams	25
Gaffney Medical Center	1530 N Limestone St, Gaffney, 29340-4738	864.487.4271	Page Vaughan	125
Georgetown Hospital System	606 Black River Road, Georgetown, 29440	843.527.7000	Bruce P. Bailey	
Georgetown Memorial Hospital	PO Drawer 421718, Georgetown, 29442-1718	843.527.7000	Suzanne C. Doscher	131
GHS Laurens County Memorial Hospital	22725 Hwy 76 E, Clinton, 29325-0976	864.833.9100	Richard E. D'Alberto, FACHE	76
GHS Oconee Memorial Hospital	298 Memorial Drive, Seneca, 29672-9499	864.882.3351	Hunter Kome	169
Grand Strand Regional Medical Center	809 82nd Pkwy, Myrtle Beach, 29572-4611	843.692.1000	Mark Sims	219
Greenville Health System	701 Grove Rd, Greenville, 29605-4295	864.455.7000	Michael C. Riordan	
Greenville Memorial Hospital	701 Grove Rd, Greenville, 29605-5601	864.455.7000	Paul Johnson	845
Greenwood Regional Rehabilitation Hospital	1530 Parkway, Greenwood, 29646	864.330.1800		34
Greer Memorial Hospital	830 S Buncombe Rd, Greer, 29650-1521	864.797.8000	John F. Mansure, FACHE	82
Hampton Regional Medical Center	595 W Carolina Ave, Varnville, 29944-0338	803.943.2771	Dave H. Hamill	32
HealthSouth Rehab Hospital Charleston	9181 Medcom St, Charleston, 29406-9168	843.820.7777	Troy Powell	46
HealthSouth Rehab Hospital Columbia	2935 Colonial Dr, Columbia, 29203-6811	803.254.7777	Anthony Jackson	96
HealthSouth Rehab Hospital Florence	900 E Cheves St, Florence, 29506-2704	843.679.9000	Jill W. Strawn, PT	88
HealthSouth Rehab Hospital Rock Hill	1795 Dr Frank Gaston Blvd, Rock Hill, 29732	803.326.3605	Britton Phelps	40
Hillcrest Memorial Hospital	729 S E Main St, Simpsonville, 29681-3280	864.967.6100	Eric S. Bour, MD,FACS	43
Hilton Head Hospital	25 Hospital Center Blvd, Hilton Head Island, 29926-2738	843.681.6122	Jeremy Clark	93
InterMedical Hospital of SC Inc	1330 Taylor St, 7th Floor, Columbia, 29201	803.296.5425	Armando E. Colombo	35
KershawHealth	1315 Roberts St, Camden, 29020-7003	803.432.4311	Terry J. Gunn, FACHE	121
Keystone Substance Abuse Services	199 S Herlong Ave, Rock Hill, 29732-6437	803.324.1800	Janet F. Martini	14
Lake City Community Hospital	258 N Ron McNair Blvd, Lake City, 29560	843.374.2036	H. E. McCutcheon	48
Lexington Medical Center	2720 Sunset Blvd, West Columbia, 29169-4800	803.791.2000	Michael J. Biediger, FACHE	384
Lexington/Richland ADA Council	2711 Colonial Drive, Columbia, 29203	803.726.9301	Gayle Aycock	40

McLeod Loris	3655 Mitchell St, Loris, 29569-9601	843.716.7000	Dick Tinsley	105
McLeod Medical Center Darlington	701 Cashua Ferry Rd, Darlington, 29540-1859	843.777.1100	Pat Godbold	72
McLeod Medical Center Dillon	301 E Jackson St, Dillon, 29536-2509	843.774.4111	Deborah D. Locklair, FACHE	79
McLeod Regional Medical Center	555 E Cheves St, Florence, 29502-0551	843.777.2000	Marie Segars	453
McLeod Seacoast Hospital	4000 Hwy 9 E, Little River, 29566-7833	843.390.8100	Dick Tinsley	50
Moncrief Army Community Hospital	4500 Stuart St, Ft Jackson, 29207-5702	803.751.2160	Traci E. Crawford, Col	142
Mount Pleasant Hospital	3500 Hwy 17 N, Mount Pleasant, 29466-9123	843.606.7000	John Sullivan, FACHE	85
MUSC Medical Center	169 Ashley Ave, Charleston, 29425-3320	843.792.2300	Patrick J. Cawley, MD,MHD,FACHE	709
Newberry County Memorial Hospital	2669 Kinard St, Newberry, 29108-0497	803.276.7570	Bruce Baldwin	90
North Greenville Hospital	807 N Main St, Travelers Rest, 29690-0628	864.455.9206	Paul Johnson	45
Palmetto Health	PO Box 100168, Columbia, 29202-3168	803.296.2100	Charles D. Beaman, Jr.	
Palmetto Health Baptist	1330 Taylor St, Columbia, 29220	803.296.5010	Gregory B. Gattman	467
Palmetto Health Baptist Parkridge	400 Palmetto Pkwy, Columbia, 29212	803.907.7110	Sarah Kirby, RN,MSN,NE-BC,FACHE	78
Palmetto Health Richland	5 Richland Medical Park Dr, Columbia, 29203-6897	803.434.7000	Jay D. Hamm	649
Palmetto Lowcountry Behavioral Hlth LLC	2777 Speissegger Dr, Charleston, 29405	843.747.5830	Shari Baker	80
Patewood Memorial Hospital	175 Patewood Dr, Greenville, 29615	864.797.1089	Beverly Haines, RN, MNEd, NE-BC	72
Pelham Medical Center	250 Westmoreland Rd, Greer, 29651-9013	864.530.6000	Anthony Kouskolekas, FACHE	48
Piedmont Medical Center	222 S Herlong Ave, Rock Hill, 29732	803.329.6829	William J. Masterton	288
Providence Hospital	2435 Forest Dr, Columbia, 29204-2098	803.256.5300	Terrence Kessler	258
Providence Hospitals	2435 Forest Dr, Columbia, 29204-2098	803.256.5300	Terrence Kessler	
Providence Orthopedic Hospital	120 Gateway Corp Blvd, Columbia, 29203	803.865.4500	Terrence Kessler	74
Ralph H Johnson VA Medical Ctr	109 Bee St, Charleston, 29401-5799	843.577.5011	Scott R. Isaacks, FACHE,MBA,FAAMA	145
Rebound Behavioral Health, LLC	134 East Rebound Rd, Lancaster, 29720	803.313.3700	George Boykin	42
Regency Hospital of South Carolina, Florence	121 E Cedar St, Florence, 29506	843.661.3481	Amy Metz	40
Regional Medical Center	3000 Saint Matthews Rd, Orangeburg, 29118-1499	803.395.2200	Thomas C. Dandridge	286
Roger C Peace Rehabilitation Hospital	701 Grove Rd, Greenville, 29605-4272	864.455.7716	Stan Healy, MBA, NHA, FACHE	53
Roper Hospital	316 Calhoun St, Charleston, 29401-1125	843.724.2000	Matthew J. Severance, FACHE	453
Roper St Francis	125 Doughty Street Ste 760, Charleston, 29403	843.724.2000	David L. Dunlap, FACHE	
Self Regional Healthcare	1325 Spring St, Greenwood, 29646-3875	864.725.4111	James A. Pfeiffer, FACHE	358
Shriners Hospitals for Children	950 W Faris Rd, Greenville, 29605-4277	864.271.3444	Randall R. Romberger	50
Spartanburg Hospital for Restorative Care	389 Serpentine Dr, Spartanburg, 29303-3074	864.560.3263	Anita M. Butler	97
Spartanburg Regional Healthcare System	101 E Wood St, Spartanburg, 29303-3072	864.560.6000	Bruce Holstien	
Spartanburg Regional Medical Center	101 E Wood St, Spartanburg, 29303-3072	864.560.6000	Bruce Holstien	540
Spartanburg Rehabilitation Institute	160 Harold Fleming Crt, Spartanburg, 29303	864.594.9600	Richard Schulz, III	28
SpringBrook Behavioral Health System	1 Havenwood Ln, Travelers Rest, 29690	864.834.8013	Mike Rowley	20
Springs Memorial Hospital	800 W Meeting St, Lancaster, 29720-2298	803.286.1214	Janice Dabney	217
ST FRANCIS downtown	1 St Francis Dr, Greenville, 29601-3998	864.255.1000	Mark S. Nantz, FACHE	245
ST FRANCIS eastside	125 Commonwealth Dr, Greenville, 29615-4880	864.675.4003	Mark S. Nantz, FACHE	93
Summerville Medical Center	295 Midland Pkwy, Summerville, 29485-8104	843.832.5000	Lisa Valentine	94
The Carolina Center for Behavioral Health	2700 E Phillips Rd, Greer, 29650-4816	864.235.2335	John Willingham	112
Three Rivers Behavioral Health	2900 Sunset Blvd, West Columbia, 29169-3422	803.796.9911	Elyssia Lowe-Narayan	98
Tri-County Commission on Alcohol/Drug Abuse	910 Cook Rd, PO Box 1166, Orangeburg, 29118	803.536.4900	Mike Dennis, CACII,NCACI,LLPC	0
Trident Health	9330 Medical Plaza Dr, Charleston, 29406	843.797.7000	Todd Gallati, FACHE	
Trident Medical Center	9330 Medical Plaza Dr, Charleston, 29406-9195	843.847.4000	Todd Gallati, FACHE	296
Tuomey Healthcare System	129 N Washington St, Sumter, 29150-4983	803.774.9000	Michael Schwartz	283
Vibra Hospital of Charleston	1200 Hospital Dr, Mount Pleasant, 29464-3251	843.375.4000	Peter Miller	59
Waccamaw Community Hospital	4070 Hwy 17 Bypass, Murrells Inlet, 29576	843.652.1000	Suzanne C. Doscher	167
Wallace Thomson Hospital	322 W South St, Union, 29379-0789	864.301.2000	Paul R. Newhouse	143
Williamsburg Regional Hospital	500 Nelson Blvd, Kingstree, 29556-0568	843.355.8888	Sharon Poston	25
Wm Jennings Bryan Dorn VA Med Ctr	6439 Garners Ferry Rd, Columbia, 29202-1639	803.776.4000	Timothy McMurry	216

corporate sponsors



Diamond Sponsors



Platinum Sponsors



Gold Sponsors



board of trustees

Trustee Category from Bylaws	Current Officeholder	Hospital	Term Expires
Chairman	Bill Manson	AnMed Health	2016 Annual Meeting
Immediate Past-Chairman	Rick Toomey	Beaufort Memorial Hospital	2016 Annual Meeting
Chairman-Elect	Matt Severance	Roper Hospital	2016 Annual Meeting
Treasurer	Lisa Montgomery	MUSC	2016 Annual Meeting
12 At-large Board Members	Anthony Jackson	HealthSouth Columbia	2016 Annual Meeting
	Todd Gallati	Trident Medical Center	2016 Annual Meeting
	Bill Masterton	Piedmont Medical Center	2016 Annual Meeting
	Rich Osmus	Abbeville Area Medical Center	2016 Annual Meeting
	Pat Cawley	MUSC	2017 Annual Meeting
	Phil Clayton	Conway Medical Center	2017 Annual Meeting
	Mark Nantz	Bon Secours St. Francis	2017 Annual Meeting
	Donna Isgett	McLeod Health	2017 Annual Meeting
	Janice Dabney	Springs Memorial Hospital	2018 Annual Meeting
	Paul Johnson	Greenville Memorial Hospital	2018 Annual Meeting
	Debbie Locklair	McLeod Medical Center - Dillon	2018 Annual Meeting
	Jim Pfeiffer	Self Regional Healthcare	2018 Annual Meeting
AHA RPB Chairman	Bruce Bailey	Georgetown Hosp. Sys.	December 31, 2015
AHA RPB Delegate	Chuck Beaman	Palmetto Health	December 31, 2015
AHA RPB Alternate Delegate	Matt Severance	Roper Hospital	December 31, 2015
2 Hospital Trustees	Ed Norris	Georgetown Hospital Sys.	2018 Annual Meeting
	Dan Jones	Lexington Medical Center	2018 Annual Meeting
1 Physician	Marion Burton, M.D.	USC Specialty Clinics	2018 Annual Meeting
Non-Voting Members			
AHA Representative	Tom Deweese	American Hospital Assoc.	Ongoing
SMLC Representative	Ed Catalano, M.D.	Palmetto Health	Until Successor Elected
SCONL Representative	Chanda Flynn	Mary Black Health System	December 31, 2015
Chairman Emeritus	Rich D'Alberto	GHS Laurens County Memorial	Ongoing
Chairman Emeritus	Tom Dandridge	the Regional Medical Center	Ongoing
Chairman Emeritus	David Dunlap	Roper St. Francis	Ongoing
Chairman Emeritus	John Miller	AnMed Health	Ongoing

bylaws of scha



i

Article I - Name

This organization shall be known as the South Carolina Hospital Association, incorporated as a not-for-profit corporation under the laws of the State of South Carolina and referred to hereafter in these Bylaws as the Association.

ii

Article II - Purpose

The purpose of the South Carolina Hospital Association shall be to represent and assist member hospitals and their affiliated organizations in their essential role of meeting the health needs of the citizens they serve.

iii

Article III - Membership

Section 1. Classes. Membership shall be of four classes, institutional, associate, personal, and honorary, and shall be available to organizations and individuals interested in promoting the purpose and objectives of the Association, upon application and election as provided herein.

Section 2. Institutional Membership. There shall be two types of institutional membership as follows:

- a. Type I shall include short-term general hospitals.
- b. Type II shall include long-term hospitals and other specialty inpatient care institutions.

Section 3. Associate Membership. Associate Membership shall include organizations, firms and individuals which provide or supply services, products or consultation to hospitals.

Section 4. Personal Membership. Personal Membership shall include persons affiliated with institutions and organizations having institutional membership in the Association, including members of governing boards, management staff and corporate officers of multi-institution health services systems and contract management organizations, members of organized auxiliaries, administrative, supervisory, professional and technical personnel employed by the institution or organization; and full-time students.

Section 5. Honorary Membership. Honorary Membership may be granted to persons of distinction by action of the Board of Trustees and shall be conferred for the life of the person so honored.

Section 6. Application and Election. Application for institutional, associate and personal memberships shall be made to the president in writing in accordance with such procedures as may be established by the Board of Trustees. An institutional applicant shall become a member upon election by the Board of Trustees after it has been determined that the applicant meets such requirements for membership as may be established by the Board of Trustees. Associate and personal membership applications may be approved by the president, in accordance with membership criteria established by the Board. Applications for personal membership shall not be accepted from persons associated with a nonmember 2 institution in the State of South Carolina which is eligible for institutional membership.

Section 7. Suspension. Any member may be suspended for a period, or may be expelled, by the Board of Trustees, in accordance with the

following procedure, upon charges of conduct prejudicial to the best interests of the Association:

- a. Charges must be made in writing to the chairman of the Board of Trustees, who shall appoint a committee composed of chief administrative officers of institutional members of the Association to investigate the validity of the charges.
- b. The president shall notify the alleged offending member in writing of charges made.
- c. The special committee, after a fair and impartial investigation, during which the alleged offending member shall have been given the opportunity to defend its conduct, shall report its findings to the Board of Trustees, meeting in closed executive session, which shall have the authority to reprimand, suspend or expel the offending member.
- d. Any member so reprimanded, suspended or expelled may appeal the decision of the Board of Trustees to the Assembly, meeting in closed executive session. Notification of intent to appeal must be filed with the president within sixty (60) days after receipt of notice of the decision of the Board of Trustees.

iv **Article IV - Personal Membership Groups**

The Board of Trustees may, in its discretion, establish personal membership groups for persons having a common interest in a special phase of hospital operation. The same Bylaw provisions shall apply to the members of such special societies as apply to all other personal members with regard to application, election, suspension, dues and privileges of the floor at Assembly meetings.

v **Article V - Dues & Assessments**

Section 1. Annual Dues. Annual dues rates of institutional, associate, and personal members shall be developed by the Operations Committee and approved by the Board of Trustees.

Section 2. Special Assessments. Special assessments of the membership in addition to annual dues shall relate to a specific need and shall be developed by the Operations Committee and approved by the Board of Trustees.

Section 3. Date Due. Annual dues shall be due and payable on January 1 each year. Institutional dues may be paid in annual, semi-annual, or quarterly installments.

Section 4. New Members. New members who join the Association after January 31 shall pay prorated dues based on the number of whole calendar months remaining in the fiscal year.

Section 5. Default in Payment. If dues are not paid within sixty (60) days of the date on which they become due and payable, the president shall notify each member in arrears, and if said dues are not paid within sixty (60) days thereafter, the president shall report the delinquency to the Operations Committee. The Operations Committee may take such steps as it deems appropriate, up to and including suspension of membership. A member who has been suspended may be reinstated upon the payment of all dues in default at the time of suspension and payable at the time of reinstatement.

The Board of Trustees may modify the provisions of this section effective for such period as it shall determine.

vi **Article VI - Affiliation**

Section 1. American Hospital Association. The South Carolina Hospital Association shall be affiliated with and participate fully in the activities of the American Hospital Association, as described in a formal agreement of affiliation on file with the president of the Association. Delegates to the Regional Policy Board (RPB) of the American Hospital Association shall be elected at a meeting of the Assembly in accordance with the Bylaws of the Association.



Article VII - Assembly

Section 1. Composition. The official membership of the Assembly shall be composed of the voting representatives of Type I and Type II institutional members in good standing.

Section 2. Participation. All members of the Association, institutional, associate, personal, and honorary, shall be invited to attend meetings of the Assembly and participate in its deliberations and shall be accorded the privilege of the floor on any issue before the Assembly, but only official members of the Assembly shall be privileged to vote.

Section 3. Powers. Authority to make policy decisions on all matters related to the business and activities of the Association shall be vested in the Assembly, which shall also elect the officers and trustees of the Association as hereinafter provided. The Assembly may take such action as it deems proper on any item of business placed before it by the Board of Trustees, by an officer, or by a qualified member of the Assembly, except that no amendments to these Bylaws may be made in a manner other than is provided hereinafter. When the Assembly is not in session, its powers shall be delegated to the Board of Trustees.

Section 4. Meetings. The Assembly shall meet at least once each year. The Assembly may not elect officers or act on proposed amendments to these Bylaws at any meeting held outside of the State of South Carolina.

Special meetings of the Assembly may be called by the Board of Trustees; or, upon the written request of not less than ten (10) voting representatives of institutional members, the chairman of the Board of Trustees shall be required to call a special meeting of the Assembly.

The chairman or, in his absence, the chairman-elect shall preside at meetings of the Assembly. The president or, in his absence, a secretary pro

tempore elected by the Assembly shall act as secretary of the Assembly.

An action of the Assembly shall be considered official when it receives a majority of the votes cast, providing there is a quorum present, except that any amendments to these Bylaws must be affirmed by two-thirds (2/3) of the votes cast.

Section 5. Notice of Meetings. Not less than ten (10) days' written notice of all meetings, both regular and special, of the Assembly shall be required. Written notice of special meetings shall specify the object of the meeting, and no other business shall be transacted at such a meeting. E-mail shall be deemed a proper form of written notice under these Bylaws.

Section 6. Quorum. One-fourth (1/4) of the official membership of the Assembly shall be required to be present to constitute a quorum.

Section 7. Voting. The chief executive officer or his designated representative of each Type I and Type II institutional member shall be entitled to voting representation on the basis of dues paid by that institution, provided that every Type I and Type II institutional member paying minimum dues shall be entitled to at least one vote. One vote shall be granted for each multiple of the existing minimum dues base paid by an institutional member. Associate and personal members shall be entitled to all rights and privileges at any meeting of the Assembly except the right to vote. Votes by proxy shall be permitted, provided the authorization is submitted in writing to the secretary and further provided such authorization states the date of the meeting for which the proxy is authorized.



Article VIII - Board of Trustees

Section 1. Composition and Terms of Office. The Board of Trustees shall consist of the chairman, the immediate past chairman, the chairman-elect, the treasurer, all of whom shall be ex-officio members with power to

vote, twelve members at large, the AHA RPB delegate, the AHA alternate RPB delegate if not already on the Board in another capacity, two hospital trustees, and one physician. The chairman, immediate past chairman, and chairman-elect shall serve for one year. The treasurer shall serve for three years as provided in Article IX, Section 2. The members at large shall serve for three years and may be re-elected for an additional three year term, but no trustee shall be elected to more than two full consecutive terms. If an at-large trustee is elected to serve as an officer, the service as an officer shall be considered as a break in service as an at-large trustee. Such officer shall not be deemed to have served two full consecutive terms as an at-large trustee and may be re-elected to fill an at-large seat after the term as an officer is completed. Terms shall be staggered so that the terms of no more than four members at large expire in any one year.

Section 2. Election. Persons eligible to be elected trustees of the Association shall meet the requirements for personal membership, as defined in Article III, Section 4, and such other qualifications which may be established by the Board of Trustees, except that full-time students shall not be eligible for election. Board members shall be replaced when they no longer meet the requirements for personal membership.

Section 3. Powers and Duties. The Board of Trustees shall be responsible for seeing that the purpose and objectives of the Association are carried out and shall have the power and authority to determine policy and to perform any and all acts necessary for the conduct of the business and activities of the Association whenever the Assembly is not in session, provided such actions are not inconsistent with these Bylaws or with any action taken by the Assembly. In addition, the powers and duties of the Board of Trustees shall include, but not be limited to, the following:

- The Board shall establish and prescribe the responsibilities of committees to assist in carrying out the purpose and objectives of the Association as provided hereinafter, to in-

clude final authority over the acts of all such committees and officers of the Association;

- The Board shall be responsible for the custody and management of all property and funds of the Association, shall cause the financial records of the Association to be audited at least annually by an independent certified public accountant, and shall cause all officers and employees who are charged with the receipt, custody or disbursement of funds of the Association to be bonded for the faithful discharge of their duties;
- The Board shall establish the dates and locations of all regular meetings of the Assembly, shall render reports of its activities after each meeting to members of the Assembly, and shall act as a referral committee to which all proposed changes in these Bylaws shall be submitted before being acted upon by the Assembly;
- The Board shall appoint a president who shall serve at the pleasure of the Board of Trustees, prescribe his duties, and establish the amount of his compensation;
- The Board shall have the power to fill vacancies created by the resignation or otherwise inability to serve as officers or members of the Board of Trustees as provided hereinafter.
- The Board shall have the power to elect a past chairman to the position of Chairman Emeritus, which shall be an ex officio, non-voting member of the Board.

Section 4. Meetings. Meetings of the Board of Trustees may be called by the chairman or, in the event of his inability to serve, by the chairman-elect, or by any three members of the Board of Trustees. The Board shall meet at least quarterly.

Section 5. Advisory Mechanisms. The Board shall establish advisory mechanisms from time to time in order to solicit and receive information from the membership as to its changing needs. This shall be done in order to broaden the decision-making process of the Association in

determining priorities, establishment of policy and the development of programs.

Section 6. Notice of Meetings. Not less than two days' notice by mail, telephone, or e-mail of meetings of the Board of Trustees shall be required.

Section 7. Quorum. A majority of the voting members of the Board of Trustees shall constitute a quorum.

Section 8. Attendance. Trustees and officers shall be required to attend at least 50 percent of the regularly scheduled meetings of the Board of Trustees each year. The Secretary shall maintain records of attendance, and the Board shall have the right to remove members for failure to meet the 50 percent attendance requirement.

ix Article IX - Officers

Section 1. Officers. The officers of the Association shall be a chairman of the Board of Trustees, a chairman-elect, an immediate past chairman and a treasurer.

Section 2. Election. Persons eligible to be elected officers of the Association shall meet the requirements for personal membership, as defined in Article III, Section 4 and such other qualifications which may be established by the Board of Trustees, except that full-time students shall not be eligible for election.

At each annual meeting of the Assembly, a chairman-elect shall be elected by a majority vote to assume office at that meeting. The chairman-elect shall serve in that capacity for one year until the next succeeding annual meeting, at which time he shall succeed to the office of chairman. The chairman shall serve in that capacity for one year until the next succeeding annual meeting, at which time he shall succeed to the office of immediate past chairman.

At every third annual meeting of the Assembly, a treasurer shall be elected by a majority vote to assume office at that meeting. The treasurer

shall serve in that capacity for three (3) years and shall not be eligible to serve consecutive terms.

Section 3. Secretary. The president, who shall be responsible to the Board of Trustees, shall act as secretary of the Board of Trustees and of the Assembly. In the event of his absence or inability to serve as secretary at meetings of the Board of Trustees or of the Assembly, a secretary pro tempore shall be elected by those bodies to serve in that capacity. The president and other employees of the Association need not meet the requirements for election of officers as set forth in Section 2 of this article.

Section 4. Duties of Elected Officers.

- a. The chairman shall preside at meetings of the Board of Trustees and at meetings of the Assembly.
- b. The chairman-elect shall perform the duties of the office of chairman whenever the chairman is unable to do so.
- c. The most immediate past chairman shall perform the duties of the office of chairman whenever both the chairman and the chairman-elect are unable to do so.
- d. The treasurer shall have charge and custody of and be responsible for all funds, property and securities of the Association in keeping with such financial policies as may be enacted by the Board of Trustees and the Assembly, and he shall present such reports on the financial position and transactions of the Association to the Board of Trustees and to the Assembly as may be requested by those bodies.

In addition, the officers of the Association shall perform the duties usually associated with such offices.

Section 5. Signatures. All checks, drafts, and other orders for the payment of money shall be signed by such officer or officers, agent or agents of the Association and in such manner as shall be determined by the Board of Trustees.

Section 6. Vacancies. If a vacancy should

occur in the office of chairman, the chairman-elect shall succeed to the office of chairman and shall continue to serve for the term for which he was regularly elected. In the event vacancies should occur in the offices of both chairman and chairman-elect, the most immediate past chairman shall serve as chairman pro tempore until a chairman and a chairman-elect are elected to fill the unexpired terms of both officers at the next regular or special meeting of the Assembly.

If any other office shall become vacant, it shall be filled by the Board of Trustees for the remainder of the term.

Section 7. Appointed Officers.

- a. The Board of Trustees shall appoint a president who shall perform such duties as may be required by the Board. He shall be responsible to the Board through the chairman and he shall have such powers as are specified in the position description approved by the Board. He shall act as secretary to the Board of Trustees, secretary of the Assembly, and shall be an ex officio, non-voting member of all committees of the Association.
- b. The president may appoint one or more vice presidents and may, in consultation with the chairman, create other appointed officer positions. The duties of appointed officers shall be defined by the president.

x

Article X - Order of Business

The order and conduct of business at all meetings of the Board of Trustees and of the Assembly shall be governed by Robert's Rules of Order, Revised, except when provided otherwise in these Bylaws or when the chairman of a meeting prefers less formal procedures. In such instance the chairman shall be entitled to depart from Robert's Rules of Order unless an objection is raised, in which case Robert's Rules of Order shall apply.

xii

Article XI - Fiscal Year

The fiscal year of the Association shall begin on January 1 and end on December 31.

xiii

Article XII - Committees

Section 1. Appointment. Members of Committees, other than the three members of the Nominating Committee who serve by virtue of having served as past chairman of the Association, shall be appointed by the chairman.

Section 2. Vacancies. The chairman of the Board of Trustees shall have power to fill vacancies on any committee to which he makes appointments.

Section 3. Quorum. A majority of the members of any committee shall constitute a quorum.

Section 4. Meeting Procedures. Each committee may adopt rules for the conduct of its meetings consistent with these Bylaws.

Section 5. Executive Committee. There shall be established an Executive Committee of the Board of Trustees, composed of the five officers (chairman, chairman-elect, immediate past chairman, treasurer, and secretary). The secretary shall serve in an ex-officio, non-voting capacity. The Executive Committee shall have the authority to exercise all powers of the Board on matters which require action prior to the next meeting of the Board, but all actions of the Executive Committee shall be subject to authorization and ratification by the full Board at its next regular meeting. The Executive Committee shall also function as the Association's compensation committee.

Section 6. Nominating Committee. There shall be established a Nominating Committee composed of six persons, at least one of whom shall be a past chairman, one of whom shall be the current chairman-elect, and the remainder of whom shall be members at large appointed by the chairman.

Any member of the Nominating Committee may

be removed by a majority vote of the Board of Trustees. In the event there is a vacancy for any reason on the Nominating Committee, the chairman shall appoint either another past chairman or another member at large, depending on the category of the vacancy.

The Nominating Committee shall submit to the Assembly at the annual meeting the names of candidates to serve as trustees and officers of the Association as outlined in Article VIII, Section 1, and Article IX, Section 2. The Committee shall also nominate, as required, persons to serve as official Association representatives to other organizations and persons to serve as delegate and alternate delegate from South Carolina on the Regional Policy Board of the American Hospital Association. Other nominations for any

or all of these offices may be made from the floor of the Assembly. The committee shall solicit nominations from the membership before presenting its slate of nominees to the Assembly.

The Nominating Committee shall consider as eligible to serve as trustees and officers of the Association all persons who meet the requirements for personal membership, except that full-time students shall not be eligible. Due care shall be used in selecting individuals for nomination who, by experience in the field and service in Association affairs, have earned consideration for high office in the Association. Due care shall also be used to ensure fair representation of the entire institutional membership.

Section 7. Operations Committee. There shall be established an Operations Committee composed of three persons, one of whom shall be the treasurer, one of whom shall be the chairman-elect, and one of whom shall be appointed annually from the Board of Trustees by the chairman. The treasurer shall act as chairman of the Operations Committee. The Committee shall prepare and submit for Board approval the annual Association budget; receive, review and submit for Board approval financial statements

and the annual audited financial statement of the Association; supervise the long range financial planning of the Association and the investment of Association funds; evaluate the long range building plans of the Association and present an annual report to the Board on needs for improvements, additions or changes in Association buildings, furnishings and major equipment; and provide guidance for Association operations as required.

Section 8. Bylaws Committee. There shall be established a Bylaws Committee consisting of seven members appointed by the chairman, three of whom shall be past chairmen of the Association. The purpose of the Bylaws Committee shall be to review the Bylaws to determine necessary and appropriate changes, to receive suggestions from the membership for changes and revisions to the Bylaws, and to develop recommended changes. Any proposed Bylaw amendment shall be placed before the Assembly with a recommendation either for approval, modification or disapproval from the Board of Trustees. The Bylaws Committee shall meet to review the Bylaws as needed, but not less frequently than once every two years.

Section 9. Audit Committee. There shall be established an Audit Committee composed of three persons, one of whom shall be the treasurer and two of whom shall be members at large appointed by the chairman. The Audit Committee shall monitor the Association's system of internal controls, accounting policies, and fiscal reporting procedures. The Committee shall also coordinate and oversee the Association's annual external audit.

Section 10. Other Committees. Other committees, either ad hoc or standing, shall be appointed as needed for the purpose of implementing objectives, projects and activities to further the purposes of the Association. The Chairman shall appoint such committees consistent with the priorities and programs approved by the Board of Trustees.



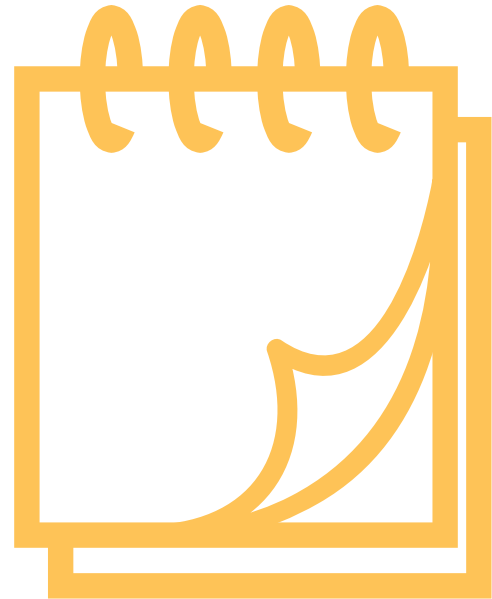
Article XIII - Dissolution

Upon dissolution or other termination of this Association, any assets remaining after all liabilities have been paid or otherwise provided for shall be divided among the governmental and eleemosynary corporation institutional members at that time in the same proportion as each member's current annual dues bear to the total dues income from governmental and eleemosynary corporation institutional members for that year; provided that in the event of dissolution, none of the assets of the corporation shall at any time inure to the benefit of any individual members or any institutional members other than governmental institutions or eleemosynary corporations which are themselves exempt under federal and state income taxation laws then existing.



Article XIV - Amendment

These Bylaws may be amended by the affirmative vote of two-thirds (2/3) of the eligible votes cast at any meeting of the Assembly, provided a quorum is present. Any official member of the Assembly may submit a proposal for amendment of these Bylaws, except that such proposal must be filed in writing with the president no less than sixty (60) days prior to the meeting at which such amendment is to be considered by the Assembly. The president shall refer any proposed Bylaw amendment to the Board of Trustees, which in turn shall refer it to the Bylaws Committee for consideration. Any proposed Bylaw amendment shall be placed before the Assembly with a recommendation either for approval, modification, or disapproval from the Board of Trustees. Further, the Board of Trustees shall cause notice of such proposed amendment to be issued in writing to the membership of the Assembly not less than thirty (30) days prior to the meeting at which the amendment is to be considered.



bylaws history

Amended January 14, 1993

Amended February 23, 2006

Amended February 21, 2008

Amended February 17, 2011

Amended January 31, 2013

